

Government of West Bengal
Department of Panchayats & Rural Development
Joint Administrative Building (6th to 10th Floors), HC-7, Sector-III
Bidhannagar, Kolkata- 700106

No. 8481/STARPARD/III/-3(IP)/1/Part-I

Date: 24.09.2018

From: Shri Dibyendu Das
Special Secretary to the
Government of West Bengal

To: The District Magistrate
Alipurduar/ Cooch Behar/ Jalpaiguri/ Darjeeling (for Sliguri Mahakuma Parishad area)/ Uttar Dinajpur/ Dakhsin Dinajpur/ Malda/ Murshidabad/ Birbhum/ Nadia/ Purulia/ Bankura/ Paschim Medinipur/ Purba Medinipur/ Jhargram/ Purba Bardhaman/ Paschim Bardhaman/ Howrah/ Hooghly/ North 24 Parganas/ South 24 Parganas

Sub: Initiation of the process for participatory planning at Gram Panchayat level and preparation of Gram Panchayat Development Plan (GPDP) as mandated by the 14 Finance Commission and the Ministry of Panchayati Raj, Government of India

Madam/ Sir,

You must be aware that the 14th Finance Commission and *the Ministry of Panchayati Raj, Government of India have made it mandatory for each and every Gram Panchayat across the country to prepare a Gram Panchayat Development Plan (GPDP)* following participatory planning process, with focus on economic development and social justice by converging / integrating all major programmes of the panchayat funded by the State Government and the Central Government.

In view of the fact, it is hereby requested that each and every Gram Panchayat in West Bengal shall start participatory planning process immediately as per guideline issued already in the previous years and to be issued from time to time, to prepare the Gram Panchayat Development Plan (GPDP) for 2019-2020 utilising all the resources likely to be available in the Gram Panchayat level.

Following steps have to be taken by all districts for effective implementation of the process of preparing integrated GPDP through participatory mode.

1. ***One-day State level orientation and motivational workshop*** would be organised by the Panchayats & Rural Development Department tentatively ***on 10th October, 2018*** with all the Additional Executive Officers of Zilla Parishads/ Additional District Magistrates (Panchayat), DPRDOs, Training Coordinators/ Asst. District Training Coordinators of STARPARD, District Coordinators of ISGPP and State Level Master Trainers for rolling out the preparatory work for GPDP.
2. ***One-day Zonal/ District level workshop to be organised by the districts in the first week of November, 2018*** with the District Level Trainers cum Charge Officers (mainly the Block Level Officers who will be in charge of one or two Gram Panchayats to guide, monitor and facilitate the works relating to GPDP at Gram Panchayat level), Block Development Officers, Joint BDOs, Pradhans and one employee of the Gram Panchayats, Trainers of STARPARD, Officials of ISGPP. Operational strategies and activity mapping of GPDP will be discussed in the said workshop under the guidance of AEO of Zilla Parishad or Additional District Magistrate (Panchayat) and DPRDO.
3. ***Formation of Gram Panchayat Facilitation Team (GPFT) at Gram Panchayat Level by mid of November, 2018.*** It comprises with all elected members of a Gram panchayat, all employees of a Gram Panchayat, Other Department's Officers working at Gram Panchayat Level, ICDS workers, ASHA workers, SHG members, interested local youth or NGO/ Club Members, local political leaders and natural leaders from among the villagers. They will act as front line workers and facilitate the process of participatory planning at para level dividing in groups comprising of 3-5 members in each group.
4. Draft participatory Plan and Budget of concerned area to be placed at Gram Samsad meeting in the first fortnight of December, 2018.
5. Preparation of draft integrated GPDP at Gram Panchayat Level which is to be placed and approved at the Gram Sabha meeting by 15th January, 2019.
6. Finalisation of integrated Gram Panchayat Development Plan by Gram Panchayat by 28th February, 2019.
7. Uploading the GPDP in Plan plus software by 31st March, 2019.

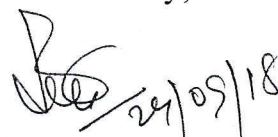
However, for the MGNREGA component, the draft Gram Samsad wise plans are to be finalised by mid-December, 2018 itself.

The Gram Panchayat Development Plan will be made based on the data generated through Mission Antyodaya App (A mobile Application for

collecting the said data). In this context, *a special Gram Sabha will have to be organised on 2nd October, 2018* where the process of preparation of GPDP in participatory mode to be discussed in detail and the sector wise data collected in Mission Antyodaya format to be placed for validation.

All out attempts need to be taken in your district for successful implementation of the initiative for GPDP. Further specific details guideline in this regard will be issued time to time.

Yours faithfully,



(Dibyendu Das)

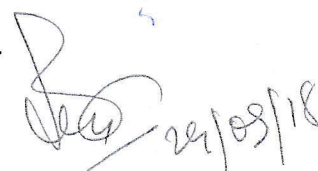
Special Secretary to the
Government of West Bengal

No. 8481/1(73)/STARPARD/III/-3(IP)/1/Part-I

Date: 24.09.2018

Copy forwarded for information and necessary action to:

- 1) The Sabhadhipati,Zilla Parishad (All)/Siliguri Mahakuma Parishad
- 2) Shri Dibyendu Sarkar, IAS, Additional Secretary, Panchayats & Rural Development Department, Government of West Bengal
- 3) Shri Soumya Purkait, IAS, Commissioner in the Panchayats & Rural Development Department, Government of West Bengal and Project Director, ISGPP
- 4) Smt. Nilanjana Dasgupta, Special Secretary, Panchayats & Rural Development Department, Government of West Bengal
- 5) The Additional Executive Officer,.....(All)
- 6) The Additional District Magistrate (Panchayat),.....(All)
- 7) The District Panchayat & Rural Development Officer,(All)
- 8) PS to the Hon'ble Minister in Charge, Panchayats & Rural Development Department, Government of West Bengal
- 9) PA to the Principal Secretary, Panchayats & Rural Development Department, Government of West Bengal
- 10) Smt./ Shri.....



Special Secretary to the
Government of West Bengal