

अमरजीत सिन्हा
AMARJEET SINHA



सचिव
भारत सरकार
ग्रामीण विकास मंत्रालय
ग्रामीण विकास विभाग
कृषि भवन, नई दिल्ली-110001

SECRETARY
Government of India
Ministry of Rural Development
Department of Rural Development
Krishi Bhawan, New Delhi-110001
Tel.: 91-11-23382230, 23384467
Fax: 011-23382408
E-mail: secyrd@nic.in

DO # Secy(RD)/Misc/2018

August 24, 2018

Subject: **Ranking of Gram Panchayats on a scale of 100 on Infrastructure, Human Development and Economic Activity - September 2018**

Dear Chief Secretary,

As you will recall State Governments purposively selected Gram Panchayats on the basis of social capital and carried out a ranking of these Gram Panchayats on a scale of 100 on Infrastructure, Human Development, and Economic Activity. This was carried out as a part of the Mission Antyodaya Framework for Implementation in about 45,000 Gram Panchayats covering 1.06 lakh Villages in the month of October 2017. This ranking carried out through field functionaries like Community Resource Persons (CRPs) of Livelihood Mission, Gram Rozgar Sewaks of Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS) etc, is available on missionantyodaya.nic.in website. It helped in identifying gaps at Village and Gram Panchayat level and facilitated a systematic thrust on Evidence Based Planning and Implementation.

2. Based on the good use that States have made by ranking Gram Panchayats under Mission Antyodaya, it is suggested that a similar ranking of all remaining Gram Panchayats be undertaken in the month of September 2018 as preparatory activity for the People's Plan Campaign (Sabki Yojana Sabka Vikas) of making Evidence Based Gram Panchayat Development Plans (GDPs). Field formations in all the States have already done this in nearly one-fifth of the Gram Panchayats of the States, and survey formats, apps etc are already developed for its implementation. This will greatly facilitate clear identification of gaps Gram Panchayat wise to enable need based interventions for effective action. Since the vision of New India 2022 is also of a poverty free India, it is important to develop objective criteria for identification of gaps that contribute to the persistence of poverty.

contd...

3. The formats for survey etc are already in place. The administrative cost for carrying out the survey was to be charged from the administrative costs of Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) and Deendayal Antyodaya Yojana-National Rural Livelihoods Mission (DAY-NRLM), depending on which frontline team carried out the ranking of Gram Panchayats in identified Blocks. The Guidelines for the Baseline Survey and the Questionnaire are at **Annex-I** and **Annex-II** respectively.

4. I would be grateful to you for nominating a State Nodal Officer for Baseline Survey of all the remaining Gram Panchayats in your State and for sharing his contact details with this Department at nicttech-ma@gov.in.

With regards,

Yours sincerely,

sd/-

[Amarjeet Sinha]

encl: as above

Chief Secretaries of all States/UTs.

Copy to:

Additional Chief Secretary, Principal Secretary, Secretary, Department of Rural Development of all States/UTs.

sd/-

[Amarjeet Sinha]

Copy to information to:

JS(RE) & JS(RL) for assuring the services of their functionaries for the Survey work.


[Amarjeet Sinha]

24/8/18

Detailed Instructions for Baseline Survey

1. **Appointment of a State Nodal Officer:** SRLM is the nodal agency for a detailed baseline survey of GPs termed as Mission Antyodaya Survey. Each SRLM is required to appoint a senior State Mission Professional as the state nodal person; preferably, State Mission Director may act as the State Nodal Officer. Similarly, each district will have the PD, DRDA/DRDC as the district nodal officer.
2. **Training of Resource Teams:** The training programmes for the functionaries associated with the survey would be carried out under overall supervision and guidance of NIRD&PR. The training would be organized in a cascading mode. This is detailed as under:
 - NIRD&PR will also train about 60 professionals empanelled with them and train them as resource persons for conducting training in the States
 - Each SRLM will identify team of 6-8 resource persons from each district. These resource persons may preferably be chosen from the persons engaged earlier in Intensive Participatory Planning Exercise (IPPE)
 - The members of the national team will undertake orientation of the identified district resource persons. For each State at least two national resource persons will be allocated for training district resource persons.
 - The district resource persons will impart training to CRPs in intensive areas of NRLM and Grameen Rozgar Sewaks in districts which are presently not covered under NRLM
3. **Duration of assessment:** The States are required to complete the assessment in identified GPs from 3rd September-28th September, 2018. This would require deployment of adequate number of trained teams. Each team may consist of one/two Community Resource person identified from the same area. It is estimated that each team of two persons can complete/collect information from at least 2-3 villages per day and 1 GP in two days. The States are also required to closely monitor and supervise the entire process of assessment. At the Block level the BDO/BPM may be the person responsible for the task.
4. **Method of Assessment:** The CRP teams are expected to interact with Ward member/Sarpanch, GP Secretary, Elected office bearers, ICDS workers, health workers, school teachers, village revenue officials, NGOs, front line workers of other line departments, representatives of community based organizations etc. and collect information. The teams are also advised to go around the villages and cover all habitations including the SC and ST habitations.
5. **Validation by Gram Sabha:** The team would be required to download a print copy of the information collected on each village and place it before the Gram Sabha for approval. Based on the feedback, necessary changes may be incorporated.

6. Source of Funds and Estimated Training Cost

Training Costs

- a. **Costs of NIRD&PR professionals:** The NIRD&PR professionals (with experience of 5 years) engaged for training the State teams will be paid resource fee and travel cost as per the existing norms of NIRD&PR
 - b. **Orientation of District Resource Persons:** The cost of training to orient the District Resource persons at the State level will be as per the approved NRLM Unit Cost norm-Rs 2000 per participant per day (includes Boarding & Lodging, travel, cost of training hall and Misc expenses)
 - c. **Training of CRPs/GRS/STudnets/Support persons at the district level:** The cost of training CRPs/GRS/STudnets/Support persons will be met by SRLM as per the approved unit cost norms-Rs 1000 per person per day (includes Boarding, Lodging, travel, cost of training hall, honorarium of resource persons wherever applicable and Misc. expenses)
 - d. **Payment to CRPs/other community resource persons:** The SRLMs may adopt either their existing norms of payment of honorarium and travel cost to all the CRPs and such other social capital used exclusively for the assessment or adopt the following rates:
 - i. Honorarium for CRPs/Student/Support Person: Rs 200 per day per person
 - ii. Local Travel and food cost for CRPs/Student/Support Person: Rs 100 per day per person
7. **Source of funds:** The SRLMs can meet the expenses incurred on the hiring the services of CRPs/GRS/any other village functionary doing the survey/students and support persons from out of their unspent balances of funds available till they get the funds released from the MoRD
8. **Costing:** The Costing is done based on the assumption that:
1. 5 villages will be covered per GP
 2. It is estimated that each team of two persons can complete/collect information from at least 2-3 villages per day and one GP in two days.
 3. Trainings will be of 2 days duration
 4. Extent of local travel requirement will minimal

Estimated cost of survey

Serial No	Items	Number
1	Total No. of GPs/Village Council to be covered	228645*
2	Total No of villages to be covered (@5 villages per GP)	1143225
3	No of man days required to cover 1 village	1
4	Honararium, local travel and food per person per day (in Rs)	300
Cost of Survey (Villages*man days*Honararium)		34,29,67,500

(Total number of GPs 272756 - GPs covered under Mission Antyodaya 44111)

Estimated cost of CRP Trainings at the district level

Serial No	Items	Number
1	No of villages to be covered in 20 days (228645*5)	1143225
2	No of villages to be covered per day	57162
3	No of enumerators to be trained and deployed @2 per team	114324
4	Unit cost of training per participant per day at the district level (in Rs)	1000
Cost of two day training at the district level (Individuals*unit cost*2)		23 crore

Estimated cost of district trainers at the state level

Serial No	Items	Number
1	No of districts	640
2	No of resource persons per district	4
3	Total number of District resource persons to be trained	2560
4	Unit cost of training per participant per day at the State level (in Rs)	2000
Cost of two day training at the State level (Dist resource persons*Unit Cost*2 days)		1.02 crore

Measuring Gram Panchayat Performance

State Code	State Name	
District Code	District name	
CD Block code	CD Block Name	
Gram Panchayat Code	Gram Panchayat Name	
Village Code	Village Name	Village Pin Code

I. Basic Parameters:

SI No	Key parameters	Weightage	Remarks
1.	Total Population		
2.	Male		
3.	Female		
4.	Total Household		
5.	Total Number of SHGs Promoted		
6.	Total Area(in hectares)		
7.	Net sown Area(In hectares)		
8.	Total Un irrigated land area (in hectare)		
9.	Area irrigated (in hectare)	4	>80%=4, 61-80%=3, 41-60%=2, 20-40%=1, <20%=0

II. Key Infrastructure Parameters:

SI No	Key parameters	Weightage	Remarks
	Infrastructure parameters		
10.	% households engaged exclusively in		
	A. Farm activities		
	B. Non-farm activities	5	>50%
11.	Availability of banks(Yes=1, No=2)	5	5
12.	If not available in the village; the distance range code of the nearest place where facility is available is given; (<3km-1; 3-5km-2; 5-10 km-3, >10Km-4)		If yes then 5 For option 1- 4; 2-3 3=2, option 4=0
13.	If bank not available in the village;Availability Of bank/Business Correspondent with internet connectivity?		2
14.	Availability of ATM (yes-1;No-2)		1
15.	Whether the village is connected to All weather road (Yes-1;No-2)	5	If yes
16.	Whether village has an internal cc/ brick road (Yes-1;No-2)	4	If yes
17.	Availability of Public Transport (Bus-1;Van-2;Auto-3;None-4)	3	For option 1,2,3 =3 For option 4=0
18.	Availability of Internet Café/Common Service Centre (Yes-1;No-2)	2	
19.	Availability of electricity for domestic use (1-4 hrs-1; 5-8 hrs-2; 9-	4	For option 1=1;

	12 hrs-3; >12 hrs-4; No electricity-5)		2=2; 3=3; 4=4; 5=0
20.	Availability of Public Distribution System (PDS) (Yes-1;No-2)	1	If yes
21.	Availability of markets (Mandis-1; Regular market-2;weekly haat-3; none-4)	3	For Option 1,2 =3 For option 3=1
22.	Availability of Piped tap water (1) 100% habitations covered (2) 50 to 100% habitations covered (3) <50% habitation covered (4) only one habitation is covered (5) Not Covered	4	Option 1 =4 Option 2 =3 Option 3 = 2 Option 4 = 1 Option 5 = 0
23.	Availability of telephone services (Landline-1; Mobile-2; Both-3;None-4)	2	For option 1,2 ,3=2 Option 4 =0
24.	Total no of household using clean energy (LPG/Bio gas)	4	<25% = 1 25%-50%=2 51%-75%=3 >75% =4 No Household with Clean Fuel = 0
25.	No of household with kuccha wall and kuccha roof Kutcha Wall is ... 1 Grass/thatch/bamboo etc. 2 Plastic/polythene 3 Mud/unburnt brick 4 Wood 5 Stone not packed with mortar Kutcha Roof Is... 1 Grass/thatch/bamboo/wood/mud etc. 2 Plastic/polythene 3 Hand made tiles	5	<20% = 5 20%-40%=4 41%-60%=3 61-80%=2 >80% = 1
26.	Availability of Post office/Sub-Post office (Yes-1;No-2)	1	
27.	Availability of school (Primary-1; Middle School-2; High School-3; Senior Secondary school-4;No school-5)	4	Option 4 = 4 Option 3=3 Option 2=2 Option 1 = 1 Option 5 = 0
28.	Availability of Vocational Educational centre/ITI/RSETI/DDU-GKY (Yes-1;no-2)	2	If yes
29.	Availability of Sub centre /PHC/CHC (PHC-1; CHC-2; Sub Centre-3, None=4)	3	For option1,2,3=3
30.	If not available in the village; the distance range code of the nearest place where facility is available is given; (<5km-1; 5-10 km-2; >10 km-3)		<5km- 2 5-10 km-1 >10 km-0
31.	Availability of Veterinary Clinic Hospital (Yes-1;No-2)	2	If Yes
32.	If not available in the village; the distance range code of the nearest place where facility is available is given; (<5km-1; 5-10 km-2; >10 km-3)		<5km- 1 >5 km-0

33.	Availability of drainage facilities (Closed drainage-1; open pucca drainage covered with tiles slab-2; open pucca drainage uncovered-3; open kuccha drainage-4; no drainage-5)	4	Option 1=4 Option 2 = 3, Option 3 =2, Option 4=1 Option 5 = 0
Economic development and livelihoods			
34.	Availability of soil testing centres (Yes-1;No-2)	2	If yes
35.	Availability of government seed centres (yes-1;No-2)	1	If yes
36.	Availability of fertilizer shop (yes-1;No-2)	1	If yes
Health, nutrition and sanitation			
37.	Community waste disposal system (Yes-1;No-2)	2	If yes
38.	Community bio gas or recycle of waste for production use (yes-1;No-2)	3	If yes
39.	Is the village Open Defecation Free(ODF) (Yes-1;No-2)	3	If yes
40.	Availability of Aanganwadi Centre (Yes-1;No-2)	1	If Yes
41.	No of total children in the age group of 0-3 years		
42.	No of children aged 0-3 years registered under Aanganwadi	2	If >80%=2 60%-80%=1 <60%=0
	No of children aged 0-3 years immunized	3	>95% = 3(MCTS),91-95%=2 80-90%=1,Else 0
43.	No of children categorized as Non-Stunted as per ICDS record	4	>90% = 4,81-90%=3 71-80%=2,60-70%=1 <60%=0
Women empowerment			
44.	Number of households mobilized into SHGs	3	If >80% =3, 51% - 80%=2,25% - 50%=1, <25%=0
45.	Number of households mobilized into Producer Groups (PGs)	2	If >=25%=2, 10%-25%=1, Else 0
46.	Number of households supported by village based Agricultural Extension Workers	1	If >=25% =1 else 0
47.	Number of households supported by village based Livestock Extension Workers	1	If >=25% =1 else 0
Financial Inclusion			
48.	No Of SHGs accessed bank loans	3	If >=80%=3, if 51% to 80%=2, if 25% to 50% =1, <25%=0
	TOTAL	100	